

**American Academy of Medical Administrators**  
*Developing Excellence in Healthcare and Leadership*

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**Student Requirements for the CAAMA Exam**  
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Student members of AAMA may sit for the CAAMA Exam. However, they may use the designation following their name only upon graduation from an accredited healthcare administration (or related field) graduate program.

**To qualify for the CAAMA exam, students must fulfill the following criteria:**

- Be a student member of AAMA
- Hold a baccalaureate degree
- Must be pursuing a **graduate degree** in healthcare administration or related field in an accredited graduate program

The CAAMA Exam will be offered to **graduate students** only, in healthcare administration or a related field. Both full-time and part-time graduate students may apply to take the exam. It is recommended that graduate students take the exam near or at the end of their studies.

**Exams may be scheduled** by special arrangement at most locations. The exam must be proctored by an instructor, human resources or training department staff member, or someone who already holds the CAAMA designation. The exam is also offered at every AAMA Annual Conference and the Cardiovascular Administrators' Management Conference. Arrangements to take the exam can be made by contacting the Education/Membership Coordinator at 847/759-8601 or [info@aameda.org](mailto:info@aameda.org).

**Graduate students who have passed the CAAMA exam must fulfill the following criteria to use the CAAMA designation upon graduation:**

- Maintain AAMA student membership until graduation
- Complete one year of healthcare administration residency or experience, or provide evidence of management experience in healthcare administration before graduate program was begun
- Notify AAMA upon graduation from graduate program and completion of residency or work experience
- Become a full AAMA member before they may use the CAAMA designation

At the time a student completes the above requirements and notifies AAMA, the CAAMA designation will be added to the AAMA membership record. The AAMA member is then allowed to use the CAAMA designation.

Upon completion of the above student exam procedures, all criteria to take the CAAMA Exam and to hold the CAAMA designation will have been fulfilled, meeting standards set by the CAAMA Committee.